

**At Sussex Partnership we conduct research studies in order to improve the services we deliver to our patients. All of our studies are of high quality and have been approved by an NHS Research Ethics Committee and the Trust.**

When a research study has been approved to run in the Trust, our Research and Development team sends information about that study to patients who may be eligible to take part. We want to ensure that this information goes to the right people, so we need to check patient records. If you are happy for us to check your records you don't have to do anything. We will send you information about interesting studies from time to time. If you **do not** want us to look at your records, please let us know by completing the 'research opt out form' and we will not send you information about studies.

If we send you information about a study, it is entirely your choice if you want to take part. You can discuss the study with us in more detail before making a decision. If you do not want to take part in the study, you don't have to.

Only members of our Research and Development team will look at your records to see if a study is right for you. No one from outside the Trust will look at your records.

If you **do not** want staff from Sussex Partnership's Research and Development team to look at your records and send you information about research studies, please complete the 'research opt out form' and give it to a Sussex Partnership member of staff involved in your care or send it to: Research and Development Department, Sussex Education Centre, Mill View Hospital, Nevill Avenue, Hove BN3 7HZ

For more information, please contact the Research Manager on **01273 265896** or email [research@sussexpartnership.nhs.uk](mailto:research@sussexpartnership.nhs.uk)

## Research opt out form

Please complete in CAPITALS

### 1 I do not want to hear about research studies

I **do not** want members of Sussex Partnership NHS Foundation Trust's Research and Development team to access my records or send me information about studies.

Signature:  Date:  /  /

### 2 Your details

First name:

Last name:

Address:

Postcode:

Date of birth:  /  /

### 3 What next

**Once you have completed the form please return it to a Sussex Partnership member of staff involved in your care or send it to:**

Freepost Plus RSUY-BTLR-BXAG,  
Research and Development Department,  
Sussex Education Centre, Mill View Hospital,  
Nevill Avenue, Hove BN3 7HZ.

**You can also complete this form online at:**

[www.sussexpartnership.nhs.uk/getting-involved-research-research](http://www.sussexpartnership.nhs.uk/getting-involved-research-research)